

## Forward Plan

In line with the public's general rights of access to information and the promotion of transparency in the way which decisions are taken by or on behalf of the Council, Mid Devon District Council produces a Forward Plan of any Key Decisions to be taken by the Cabinet and any to be made by the District Council. The Plan normally covers a period of a minimum of four months from the date of publication and is updated every month.

The District Council has defined key decisions as those which by reason of their strategic, political or financial significance or which will have a significant effect on communities in more than one Ward are to be made by the Cabinet or Council, in line with Article 15 of the Council's Constitution must be made by the District Council.

In line with legislation, any item may exceptionally be considered in the absence of the press and public. Where possible the Council will attempt to keep to the dates shown in the Plan. It is possible that on occasion these may need to be rescheduled.

Please ensure therefore that you refer to the most up to date Plan.

Click to see an up to date version of the [Forward Plan](#) on the Council's web site at any time. Also see the website for Copies of [Agenda and Reports](#) of the Cabinet or other Committees of the District Council referred to in this Plan. All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown.

Any person who wishes to make representations to the Council/Cabinet about (a) any of the matters proposed for consideration in respect of which a decision is to be made or (b) whether or not they are to be discussed in public or private, as outlined below, may do so in writing, before the designated Date for Decision shown, to the Member Services Manager, Phoenix House, Phoenix Lane, EX16 6SA or by email to: [committee@middevon.gov.uk](mailto:committee@middevon.gov.uk)

## Forward Plan - October 2023

Decision & Summary	Decision Maker	Date of Decision	Lead Officer	Consultees	Means of Consultation	Cabinet Member	Public or Private Decision	Documents to be considered
<b>Damp and Mould Policy</b> To receive the new Damp and Mould Policy	Homes Policy Development Group	26 Sep 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
	Cabinet	17 Oct 2023						
	Council	1 Nov 2023						
<b>Tenant Involvement update and Action Plan</b> To receive the MDH Tenant Involvement update and Action Plan	Homes Policy Development Group	26 Sep 2023	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Housing and Property Services	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
	Cabinet	17 Oct 2023						

<p><b>Recharges Policy</b> To receive a review of the MDH Recharges Policy</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>26 Sep 2023  17 Oct 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Phoenix House Accommodation Opportunities</b></p>	<p>Cabinet</p>	<p>17 Oct 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>					<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Makeup of the senior officer structure in light of posts held vacant</b> To consider a report from the Chief Executive on the makeup of the senior officer structure in light of posts held vacant</p>	<p>Cabinet</p>	<p>17 Oct 2023</p>	<p>Stephen Walford, Chief Executive Tel: 01884 234201</p>			<p>Leader of the Council</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<b>Crediton Masterplan</b>	Cabinet	17 Oct 2023	Richard Marsh, Director of Place			Cabinet Member for Planning and Economic Regeneration		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<b>2024/25 – 2028/29 Medium Term Financial Plan Update</b> To receive a report from the Deputy Chief Executive on the updated Medium Term Financial Plan (MTFP) covering the period 2024/25 to 2028/29	Cabinet	17 Oct 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<b>S106 Governance</b>	Cabinet	14 Nov 2023	Joanna Williams, Planning Obligations Monitoring Officer			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>Meeting Housing Needs SPD</b> To adopt the SPD</p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Silverton Neighbourhood Plan</b></p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Infrastructure Funding Statement: Infrastructure List</b></p>	<p>Cabinet</p>	<p>14 Nov 2023</p>	<p>Richard Marsh, Director of Place</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p><b>Qtr. 2 Budget Monitoring</b> To receive a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 30 September 2023</p>	Cabinet	14 Nov 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2023/24 Mid-Year Treasury Management Report</b> To receive a report from the Deputy Chief Executive (S151) on the treasury performance during the first six months of 2023/24</p>	Cabinet	14 Nov 2023	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Schedule of Meetings</b></p>	Cabinet  Council	14 Nov 2023  20 Dec 2023				Cabinet Member for Working Environment		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>Council Tax Base</b> To consider the Council Tax Base for 2024/25</p>	<p>Cabinet  Council</p>	<p>14 Nov 2023  20 Dec 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Private Sector Housing Fees &amp; Charges</b></p>	<p>Homes Policy Development Group  Cabinet</p>	<p>21 Nov 2023  12 Dec 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Review of Tenancy Agreements - Project Plan</b> To receive a project plan to tenure reform</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>21 Nov 2023  12 Dec 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p><b>Tenancy Inspection Policy</b> To receive a review of MDH Tenancy Inspection Policy</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>21 Nov 2023  12 Dec 2023</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Joint Strategy</b></p>	<p>Cabinet</p>	<p>12 Dec 2023</p>	<p>Tristan Peat, Forward Planning Team Leader</p>			<p>Cabinet Member for Planning and Economic Regeneration</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall</p>	<p>Cabinet</p>	<p>12 Dec 2023</p>	<p>Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242</p>			<p>Cabinet Member for Finance</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>



<b>Destination Management Plan for Mid Devon</b>	Economy Policy Development Group  Cabinet	4 Jan 2024  6 Feb 2024	Richard Marsh, Director of Place			Cabinet Member for Planning and Economic Regeneration	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<b>Economic Strategy 2024 - 2029</b>	Economy Policy Development Group  Cabinet	4 Jan 2024  6 Feb 2024	Richard Marsh, Director of Place			Cabinet Member for Planning and Economic Regeneration	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<b>Enforcement Policy</b> To receive a report from the Corporate Manager for Public Health, Regulation and Housing	Cabinet	9 Jan 2024	Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615			Cabinet Member for Community & Leisure		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) on the updated 2024/25 Budget position and consider options to reduce the remaining shortfall</p>	Cabinet	9 Jan 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Regulation of Investigatory Powers</b></p>	Cabinet	9 Jan 2024	District Solicitor (Monitoring Officer)			Cabinet Member for Community & Leisure		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>Town and Parish Charter</b></p>	Cabinet	9 Jan 2024				Cabinet Member for Community & Leisure		Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>Homes Safety Policy</b> To receive a new policy which incorporates the existing Gas Safety Policy, Asbestos Management Policy &amp; Fire Risk in Communal Properties Policy. New Policy includes regulated electrical safety checks being introduced to social housing landlords by the Social Housing Regulation Bill</p>	<p>Homes Policy Development Group  Cabinet  Council</p>	<p>16 Jan 2024  6 Feb 2024  21 Feb 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Homes Standard</b></p>	<p>Homes Policy Development Group  Cabinet</p>	<p>16 Jan 2024  6 Feb 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Service Standards - Tenant Involvement &amp; Empowerment</b></p>	<p>Homes Policy Development Group  Cabinet</p>	<p>16 Jan 2024  6 Feb 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p><b>Garage, GGRP and Parking Space Policy</b> To receive the revised Garage, GGRP and Parking Space Policy</p>	<p>Homes Policy Development Group  Cabinet  Council</p>	<p>16 Jan 2024  6 Feb 2024  21 Feb 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Health and Safety Policy</b> To receive the annual review of the Health &amp; Safety Policy</p>	<p>Community Policy Development Group  Cabinet</p>	<p>23 Jan 2024  5 Mar 2024</p>	<p>Catherine Yandle, Operations Manager for Performance, Governance and Health &amp; Safety Tel: 01884 234975</p>			<p>Cabinet Member for Community &amp; Leisure</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Enforcement Policy</b> To receive the updated Enforcement Policy</p>	<p>Community Policy Development Group  Cabinet</p>	<p>23 Jan 2024  6 Feb 2024</p>				<p>Cabinet Member for Environment &amp; Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p><b>CCTV Policy</b> To receive the updated CCTV Policy</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>23 Jan 2024</p> <p>6 Feb 2024</p>				<p>Cabinet Member for Community &amp; Leisure</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Customer Care Policy</b> To receive the updated Customer Care Policy</p>	<p>Community Policy Development Group</p> <p>Cabinet</p>	<p>23 Jan 2024</p> <p>6 Feb 2024</p>					<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Policy Framework</b> To receive the policy framework report</p>	<p>Cabinet</p> <p>Council</p>	<p>6 Feb 2024</p> <p>21 Feb 2024</p>	<p>Member Services Manager</p>			<p>Leader of the Council</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p><b>Business Rates Tax Base</b> To receive the business rates tax base report</p>	<p>Cabinet  Council</p>	<p>6 Feb 2024  21 Feb 2024</p>	<p>Dean Emery, Corporate Manager for Revenues, Benefits and Recovery</p>			<p>Cabinet Member for Finance</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Establishment</b> To receive the Establishment report</p>	<p>Cabinet</p>	<p>6 Feb 2024</p>	<p>Matthew Page, Corporate Manager for People, Governance and Waste</p>			<p>Cabinet Member for Working Environment</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Pay Policy</b> To receive the pay policy report</p>	<p>Cabinet</p>	<p>6 Feb 2024</p>	<p>Matthew Page, Corporate Manager for People, Governance and Waste</p>			<p>Cabinet Member for Working Environment</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>

<p><b>Qtr. 3 Budget Monitoring</b> To consider a report from the Deputy Chief Executive (S151) on the Council's Financial position as at 31 December 2023</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 Capital Strategy and Capital Programme</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Capital Strategy and recommends the 2024/25 Capital Programme</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 Treasury Management Strategy</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Treasury Management Strategy and Annual Investment Strategy</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary

<p><b>2024/25 Budget Update</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Budget and recommends the Band D Council Tax charge for 2024/25</p>	Cabinet	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>2024/25 Council Tax Resolution</b> To consider a report from the Deputy Chief Executive (S151) proposing the 2024/25 Band D Council Tax charge for 2024/25</p>	Council	6 Feb 2024	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary
<p><b>National Non Domestic Rates (NNDR1)</b></p>	Cabinet  Council	6 Feb 2024  21 Feb 2024	Dean Emery, Corporate Manager for Revenues, Benefits and Recovery			Cabinet Member for Finance	Open	Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary



<p><b>Income Management Policy</b> To receive a review of the MDH Income Management Policy</p>	<p>Homes Policy Development Group  Cabinet</p>	<p>19 Mar 2024  2 Apr 2024</p>	<p>Simon Newcombe, Corporate Manager for Public Health, Regulation and Housing Tel: 01884 244615</p>			<p>Cabinet Member for Housing and Property Services</p>	<p>Open</p>	<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Corporate Anti Social Behaviour Policy</b></p>	<p>Cabinet</p>	<p>2 Apr 2024</p>				<p>Cabinet Member for Community &amp; Leisure</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>
<p><b>Single Equalities Policy and Equality Objective</b></p>	<p>Cabinet</p>	<p>2 Apr 2024</p>	<p>District Solicitor (Monitoring Officer)</p>			<p>Cabinet Member for Community &amp; Leisure</p>		<p>Report outlining all relevant considerations, information and material including any equality and / or impact assessments, as necessary</p>